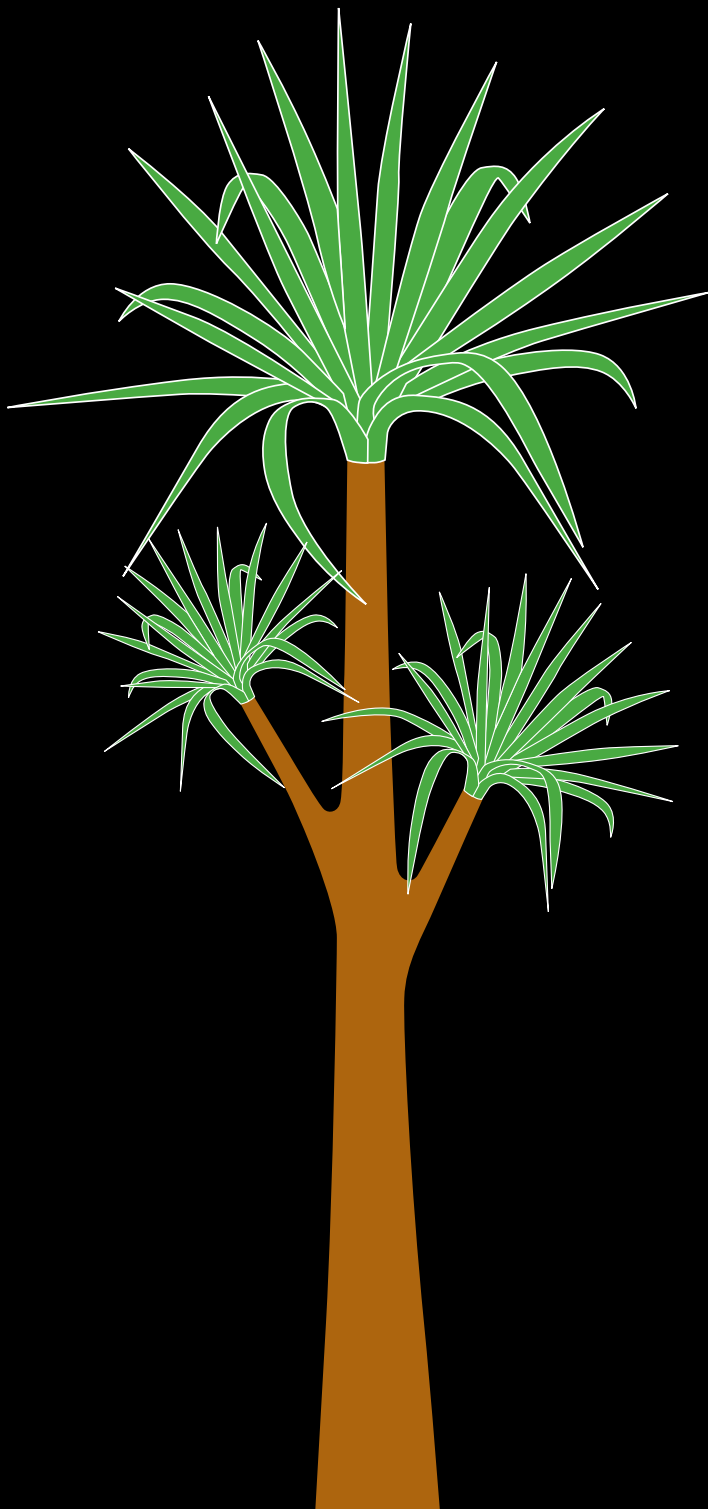


ANNUAL REPORT

1 APRIL 2011 TO 31 MARCH 2012



COMMUNITY WAIKATO

"Supporting strong communities"

Hei tautoko kia tuu pakari ai ngaa haapori

Our Mission
**To strengthen community capacity for the wellbeing
of the Waikato region.**

**Ta matou mahi
Tona piringa katoa, ko te hurahia te whakaaronui
Mai i te tau, i te Marama, ia rangi
Ko te whakato kakano te mahi
Ko te whakakii kete matauranga te hiahia
Ko te hapai, ko te maia i te huarahi whakamua
Kia tau ki te taumata e whakaarotia ana
Tona piringa katoa, ko te hurahia te whakaaronui
Tihei Mauri ora.**

**Our job is to unearth the wisdom
Through the years, months and each day
Our role is to plant seeds
To fill baskets of knowledge for everyone's benefit
To support and enhance the way forward
To reach towards the pinnacle of what we think and do
Gathered together under our mantle
Working together, unearthing the wisdom
Behold, it is the breath of life**

**Buddy Te Whare
Kaumatua
2001- 2009**

***In loving memory of Buddy (Morehu) Te Whare MNZM
1-10-1937 to 19-3-2009***



Community Waikato Team 2011/2012

Trustees

Gaye Barton (Chairperson)
Bernard Lamusse
Aisha Ross
Janet Gibb
Anthony Ririnui
Rosanne Taylor
Saffron Moana Middleton

Kaumaatua

Pita Te Ngaru

Staff

Andrea Goble	Chief Executive
Jane Stevens	Manager Advisory Services
Anne Douglas	Administration Manager
Bonnie Ridley	Administration Support
Sally Fenwick Ridley	Training and Communications
George Barrett	Te Kaiwhakarite (contractor)
Jenny Patching	Community Advisor
Sheryll Fitzpatrick	Community Advisor
Lou Belle Barrett	Community Advisor
Karen Gillum	Community Advisor (contractor)

Contents

	Page
The Community Waikato Team	2
He Taumata Whakaaro	3
Chairperson's report	4
Strategic plan	5
Chief Executive's report	6-14
Annual Accounts	18-28
Audit Report	29
Acknowledgement of funders	30

Pita Te Ngaru Kaumaatua



Teena taatou i roto i nga tini aahauatanga oo te waa.

This past year has been one of great change for Community Waikato with some long term staff moving on. I wish them well for their future and welcome the new staff.

I would like to acknowledge the hard work and dedication of our staff at Community Waikato/ Te Hirangatangata in strengthening our community's capacity for the wellbeing of the Waikato region and of our people and also congratulate those who have utilised Community Waikato's services to strengthen their organisations and the communities they serve, thank you for your vision and foresight.

*Kia niwha te ngaakau ki te whakauu i nga mahi atawhai
Be resolute in upholding the things which are good
King Taawhiao*



Kia ora koutou katoa

It is with pleasure that I present the 2012 Chair's Annual Report on behalf of the board of Community Waikato.

The key work of Community Waikato is reflected in our mission statement –“To strengthen community capacity for the wellbeing of the Waikato region”

To achieve our mission board and staff have worked together to ensure that we reach our vision of “Strong Communities” I believe that through the combination of our good governance and our highly skilled staff and management we are working well towards role modelling a highly functioning community organisation that has clear strategic direction with strong values and principles to work with.

It is indeed imperative that if we are to be an effective capacity strengthening organisation then we must be seen to demonstrate good practice in our governance and management. We have board capacity for 9 trustee positions. We have ratified Rosanne Taylor to our board since the last AGM and we intend to fill two other positions during the year. We are fortunate to have a diverse trustee skill base who clearly understand the balance between management and governance and who have set clear policy for their governance roles and responsibilities. We work closely within the kaupapa of Community Waikato and I believe that this strength of governance guides the management and staff in creating the strong capacity base of our organisation.

The relationship of the Chair and Chief Executive is pivotal in ensuring a strong, well-functioning organisation and my relationship with Chief Executive Andrea Goble is one of mutual respect, excellent two way communication, a shared understanding of the sector we work in and the contribution that Community Waikato makes in this sector.

Community Waikato works hard to be an example of an organisation that is demonstrating good practice in its work, processes and structure. It seeks to fulfil its capacity needs and improve its own capability in order to assist other organisations to do the same.

When we strengthen organisations in the social sector we build confidence, empowerment and a sense of community wellbeing where people can connect, share knowledge and work together.

We at Community Waikato – both board and staff are very effectively implementing our vision and mission and making the difference!

Gaye Barton
Chairperson



Community Waikato Board of Trustees from back left Janet Gibb, Saffron Moana-Middleton, Rosanne Taylor Front from left Gaye Barton, Anthony Ririnui and Aisha Ross. Insert, Bernard Lamusse



**COMMUNITY
WAIKATO**

"Supporting strong communities"

Hurahia te whakaaronui

Strategic Plan 2010 - 2013

Vision:

Strong communities.

Mission:

To strengthen community capacity for the wellbeing of the Waikato region.

Goals:

1. Meet community needs.
2. Develop awareness of our services.
3. Celebrate the principles of the Treaty of Waitangi – participation, partnership, protection.
4. Advocate for a strong sector.
5. Become a self-sustaining organisation.
6. Contribute to knowledge about capacity strengthening in New Zealand.

Values statement

For Community Waikato our way of working is a taonga – a treasure to be nurtured. Our practice is strengths based and Te Tiriti o Waitangi based and we value a collaborative approach in working with the tangata whenua, community and voluntary sector.

We undertake to conduct ourselves in a professional manner at all times. The foundation of our values is a belief in the importance of whanaungatanga – relationship building, integrity and social justice.

Chief Executive's annual report 2011 – 2012



In September 2011 we celebrated our 10th anniversary with over 80 people who came to celebrate this milestone, to hear about our work, to tell us how it impacted on them. We felt affirmed and humbled by the tributes we received from organisations. It can be difficult for us to gauge the impact of our work and we were delighted that so many people came to celebrate with us and share that with us.



Thank you to all those community organisations who asked us to support them during the year, those who provided stories for Kumara Vine, shared their thoughts in the State of the Sector survey, those who invited us to share their celebrations and their tough times, those who allowed us to learn about collaboration, sponsorship, inclusion, accountability and change through our work with them. Strong, connected communities are the backbone of this country and the work of community organisations supports people and helps them develop their connections and participation in their communities.

As CE I am very thankful to the staff who provide the services offered by Community Waikato. We were sad to lose a significant number of staff at the beginning of 2012 and that was a hard time for us. My thanks to them for their excellent work over the years and for their generosity in helping us to plan for the future. A special thanks to those who stayed and managed the transition so well keeping the services operating while we recruited new staff and provided them with induction and training. A warm welcome to those new staff who will be making themselves known to you in the communities we work with around the Waikato and will ensure we keep developing the quality and range of services that make a difference to our community sector.

My sincere thanks to the dedicated trustees who form our board. They have become an increasingly valuable part of our team through their participation in meetings, planning, thinking and discussing issues to increase the effectiveness of the service. They have participated in making funding decisions for Tindall funding and scholarships, worked on the Community Technology Gateway board and taken part in the review, signed off spending, minutes and contracts, joined us at our noho marae and at the Tindall Foundation workshop and in many other ways have led and supported the organisation.

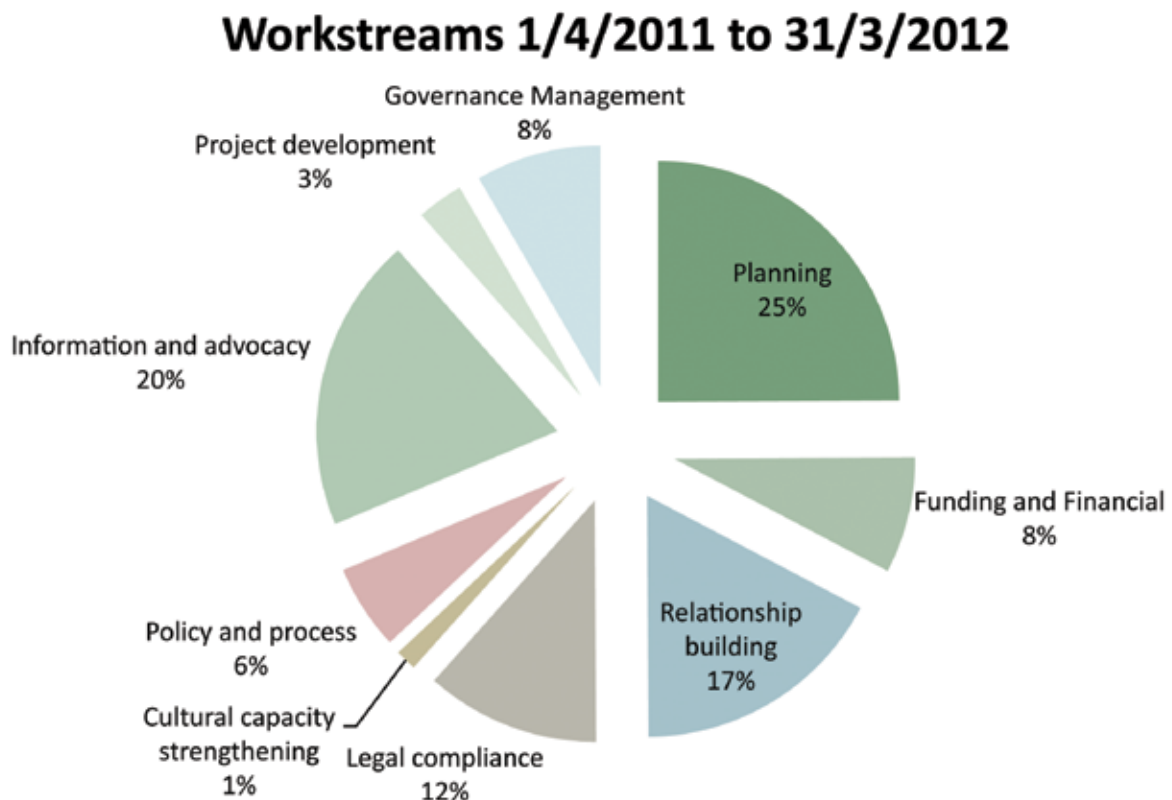
Our thanks to the funders who have supported our work this year and in past years. Their funds are in great demand and we are grateful that they have chosen to benefit the community in this way through funding our capacity strengthening work. We have listed our supporters at the back of the report.

Statistics

In 2011 - 2012 we provided one-to-one advice and support for 397 organisations. This involved us in 489 work streams. The greatest number of requests were for facilitation and support with planning – strategic, operational and project planning. This is in line with a sector that is aware of its need to be offering the best services it can with the resources it has and is keen to work to identify what will benefit the community and how they might achieve that. It's also indicative of the amount of change occurring for organisations and the need to plan for change, events and outcomes.

26% of the requests we get are for work with groups and organisations we haven't worked with before. 74% are from groups and organisations returning for further assistance. This reflects the variety of services we offer and the growing awareness by those organisations and groups of the value of an ongoing process to strengthen their development and capacity.

A large part of our work is with small, rural organisations but there has been an increase in the number of large organisations we've worked with. The work with small organisations tends to be based around organisational development while that with larger organisations tends to be around collaboration, advocacy and project development.



Training

Community Waikato set up 26 short courses with 374 participants over the year with project management offered twice because of the level of interest. We hosted five Unitec Graduate Diploma in Not for Profit Management courses which had 83 attendees.

We are pleased that we attracted more Maori and Pasifika attendees as well as more people from ethnic minority groups to the training courses. This despite the tough economic climate which saw many organisations cut their professional development budgets.



Our thanks to the Tindall Foundation for the financial support that enables us to keep the fees as low as possible.

Basic funding and sustainability workshops

We run these in collaboration with Trust Waikato in different parts of the region. Feedback tells us they are well received with facilitators Anne Douglas and Sandra Larsen developing their presentation strategies in response to the feedback received from participants.

In 2011 - 2012 we ran eight workshops with 167 participants. Held in Tokoroa, Hamilton and Matamata they were a mix of basic funding workshops, sustainable funding workshops and accountability reporting workshops. We also facilitated a session at the Funding Expo on 10th March 2011 with around 80 - 100 participants. A few workshops were cancelled due to lack of numbers.

Scholarships

The scholarships we provide continue to add value to the recipients, their organisations and their work and we are delighted to be able to support them in this way. We awarded 36 scholarships this year.

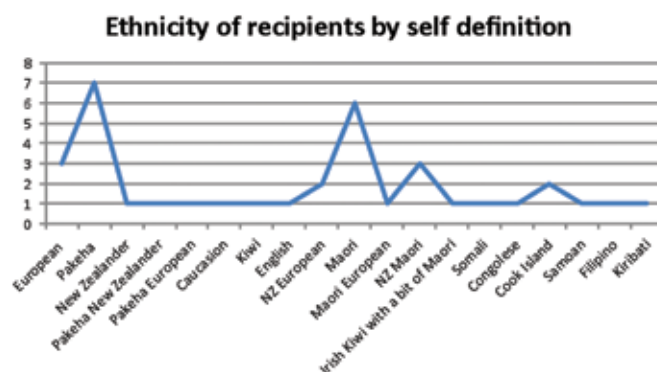
We received applications from Putaruru, Morrinsville, Coromandel, Cambridge, Thames, Taumarunui/ Taupo, Te Aroha, Mangakino, Ohaupo, Te Awamutu and 29 from Hamilton. There was a significant increase in Maori, Pasifika and ethnic minority groups represented among the recipients – nearly half of the total applicants. Seven of the successful applicants this year were men.

Some recipients tell us they couldn't have done the study without the financial support of our scholarship; it means that cash-strapped organisations are still able to have their staff in training; the sector benefits as the workforce develops and grows confident of its own abilities; people receiving services are being better served and last but not least the recipients are often sharing their skills, research and learning with others in the community.

Scholarships recipients were working towards Masters, Post-Graduate Diplomas, Graduate Diplomas, Diplomas, Bachelors degrees and two day courses. They were studying through Wintec, University, Unitec, Te Wananga, Child Matters and other institutions and trainers. Several Waikato Unitec students have completed their Graduate Diploma in Not for Profit management with the help of our scholarships and Unitec will hold a graduation here in the Waikato later in the year. Our own Administration Manager, Anne Douglas will be one of the graduates.



Scholarship recipients note the networking with other students is almost as valuable as the grant itself



Advocacy

This important aspect of our work permeates all we do as we work towards positive change and development in our community organisations and the sector.

In 2011-2012 our advocacy covered a variety of levels and subjects. It included providing relevant information and articles including a Kumara Vine article on democracy and citizenship encouraging our communities to respect their right to vote and act on it. We made four submissions: Hamilton City Council on their 10 year plan and another on their rates review; to Ministry of Social Development on their Green Paper for Vulnerable Children; and on the Review of the Incorporated Societies Act.

We provided letters of support for organisations and we worked with Poverty Action Waikato to raise awareness of poverty in our region, the impact of it, and what we wanted to do to alleviate poverty. We recognised the harmful effects of poverty on social wellbeing, connectedness, children's educational achievement and people's health and the demand on already stretched services. We wrote to the Minister to express our strong concern at the cutting of Child Advocates. We urged government and funders to keep funding education and preventative programmes – build fences at the top of the cliff so we won't always have to have ambulances at the bottom.

We are consistently conveying messages about our sector, about the work of the community organisations in social, disability, health, education services, about the people who are using the services, and about the people providing services.

These messages include the use of strengths based language in talking about the sector – the community and voluntary sector rather than 'not' or 'non' words. Messages include the use of karakia, the importance of building relationships and trust, the value of kanohi ki te kanohi or face to face meetings, local solutions for local issues, allowing people to identify their own strengths and needs and to work with them as they see fit. We also work with others to build and use our own community culture and values alongside those of government and business.

Communications

We have enjoyed collecting stories about the work and the impact of different community organisations in our quarterly magazine Kumara Vine and because it continues to be a well read magazine we went ahead with our plan to enlarge it by four pages to increase our coverage of local community stories.

Change stories are a key focus for us as we see the move towards results based accountability. Organisations must be able to show that their work makes a difference, and what impact it is having in their communities otherwise they will start to find their funding will dry up.



Results based accountability and stories will continue to be a focus.

The website look has been updated and community resources are now starting to be included. We are aware that the website is an important source of information about our work, training and what is happening for the sector and this is informing the new look and content. People will be able to book their places for workshops and courses online by early next year.

State of the Sector survey

We conducted a second survey this year and got a good response. This gave us some excellent information for our reports to Trust Waikato as well as for the wider sector.

The survey results have been used by a national umbrella organisation, Hamilton City Council and others in building their picture of the sector, its strengths and its challenges. The surveys are available at our website under resources.

Networks

Networks play a vital part in supporting the people in the sector. They are a place to share, learn and exchange ideas and they are often the place where common issues become shared solutions. Our team participate in many different networks and between them attended 92 network meetings during the year.

Collaborative projects

Over the past year we have supported a variety of collaborative projects in different parts of the region. They range across funding workshops in collaboration with Trust Waikato, Department of Internal Affairs and local authorities, planning with six other organisations to consider joined up backroom services, to the many local transport strategies.

We were invited to participate with the Law Commission and others in reviewing the Incorporated Societies Act because of the work we do supporting groups with establishing themselves as a legal entity or changing their legal status.

We were a member of the Minister's advisory group that developed the Community Response Model and we were also invited to participate in Minister Bennett's advisory group for Investing in Services for Outcomes.

We supported up to 20 different collaborative projects which involved staff in 101 pieces of work. **Below are three significant projects for Community Waikato.**

Collaborative project - Building our common capacity

This successful project between Hamilton City Council Community Development staff and Community Waikato staff involved taking turns at running workshops to share the knowledge in such areas as making submissions, legal issues for organisations,

working with ethnic minority groups and facilitating strategic planning. Late last year we talked with Te Wananga o Aotearoa about their possible involvement and started to explore with local and national education providers the possibilities for establishing a 'capacity strengtheners and local leaders community of learning' in the Waikato. We have made good progress in the scoping of a pilot programme for the end of 2012. This project involves Community Waikato, Hamilton City Council, Te Wananga O Aotearoa, WINTEC, UNITEC, private training providers, community leaders and practitioners.

Collaborative projects - Transport

Transport continues to be an issue for people in rural and remote areas and Community Waikato has supported local initiatives to address access to transport in most parts of our region. The quarterly regional rural transport forum has proved very useful in bringing groups together. This collaborative approach has developed strong links between communities and the bodies that serve them including: Councils, DHB, Regional Council, NZ Transport Agency as well as providing a place for local communities to work more closely with their neighbouring communities.

The Hauraki Transport Coordination pilot has completed its 12 months and is being evaluated. There is great interest in developing and progressing the service.

The most recent project is in the North Waikato where the towns of Meremere, Te Kauwhata, Huntly, and Ngaruawahia are meeting to discuss ways of improving access to transport with the Waikato Regional Council.

Collaborative project – Technology



Following the closure of the Community Technology Gateway we commissioned a review of this social enterprise. Di Jennings has done a great job researching the project and has written her findings so that the stakeholders could see what went right, what went wrong and what we learned. She has also made recommendations that we will be working on. This review has been sent to all key stakeholders and is available at the home page of our website. We hope it will be used by others who are thinking about setting up a social enterprise and that it will be a useful part of the history of ICT and of social enterprise in the community sector in New Zealand.

Tindall funding



Once again we had the privilege of distributing Tindall Foundation funds for the region. We allocated \$70,500 during the 2012/2012 funding round to 36 organisations, a further \$10,000 to foodbank and budgeting services and \$4,032 towards other community projects through the year. There are six allocation areas; community services and development, adult literacy, youth development, budgeting, early intervention, and Maori, migrant, refugee and cross cultural.

Over half the allocated funds went towards 'community services' and reflect in part the usefulness of Tindall funding in being able to be used for general operations. Many funders prefer to fund projects so having a fund that can be used to build systems and infrastructure is treasured. That infrastructure underpins and enhances services, reporting and accountability.

Staff and trustees

We have really missed having Pita Te Ngaru our Kaumātua as a regular part of our team this year. Pita has been ill and is thankfully now well on the way to full recovery. His presence brings life and wisdom to our tikanga sessions and encouragement to continue to practice te reo and waiata so that we are continually learning and have guidance in our treaty based practices.

In February we farewelled Sheryll Fitzpatrick who was our Community Advisor based in Thames. Sheryll is now managing the Thames Community Centre. Then in March we said good-bye to Jenny Patching our Advisor working mainly in the south. Jenny has set up her own business. In April Lou Belle and George Barrett moved to Sydney with their daughter Ruby. Lou Belle did a lot of the work in Hamilton and also worked with a variety of ethnic minority groups and George was contracting on an as needed basis to work mainly with Maori organisations. Also in April Bonnie Ridley who had provided support to our Administration Manager, left us to join the police force and is now a Constable based at Bridge Street.

That meant that in February and March we were busy recruiting new staff with Robyn Couchman taking up the Administration Support role, Karen Gillum contracting as a Community Advisor until she was ready to start as a permanent staff member, Sarah Gibb and Rona Buckley taking the Community Advisor and Te Kaiwhakarite roles respectively. We are very fortunate to have such an experienced and committed team who fit in well with the values and culture of the organisation and are already adding value to our organisation and to the organisations they work with and their communities.

We also said farewell at our last AGM to Clare Mataira, Chair of the board, to Pat Seymour who had given several years of service and Charis Brown who found her work commitments too great to allow for this extra commitment.

We were pleased to welcome Anthony Ririnui and Janet Gibb as new trustees and we have been recruiting to make up our numbers to nine.

Te Huapai

Our Maori trustees, Kaumātua, Manager Advisory Services and Kaiwhakarite are the members of Te Huapai and they keep a watching brief on our treaty-based practice and cultural development including celebrations of Matariki, Koroneihana and other important occasions in the Maori calendar.

A significant piece of work this year for Te Huapai has been the review of Te Kaiwhakarite role and working on a brief for a scoping report. This will ensure that our new Kaiwhakarite is able to explore what is already happening for Maori organisations

through establishing and building relationships within te ao Maori and finding out whether there is a place for Community Waikato in providing support and capacity strengthening services for Maori organisations.

Achievements for 2011

- We provided effective training and workshops
- We progressed on our goal of reaching more ethnic organisations
- Working with others on a new programme for community leaders to grow their own capabilities and progress their abilities as capacity strengtheners and leaders
- The rural transport forums and supporting the Hauraki transport trial
- Collaboration with student placements
- Building relationships
- Development of Te Huapai and review of Te Kaiwhakarite role
- Advisory resources that are being tailored for our work and for community organisations
- Successfully recruiting new staff and trustees
- Significant development in tikanga and kawa for team – karanga, powhiri – our Kaumaatua encouraged and taught us at work and at noho marae
- Level of funding sustained
- Our 10 year celebration
- Planning and analysis for administration database

Conclusion

This was a year of change and consolidation as we farewelled staff and trustees and rebuilt our team. That meant we have experienced significant change and found our systems, processes, staff and board robust enough to continue to provide services and take the new staff and trustees on board with minimal impact to the work of the organisation.

We look forward to the Trust Waikato commissioned three yearly review of our work, being done in July and August 2012. We hope that the significant financial support from Trust Waikato will continue so that we can develop and improve our work with the tangata whenua and community based social service, health, disability, education, environment and community development organisations in the Waikato region to support and strengthen them, our community sector and our region.

Community Waikato's 10 y



Year Celebration and AGM





**COMMUNITY
WAIKATO**

"Supporting strong communities"
Hei tautoko kia tuu pakari ai ngaa haapori



THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

Index	Pages
Directory	19
Statement of Financial Performance.....	20
Statement of Movements in Equity	22
Statement of Financial Position	23
Notes to the Financial Statements.....	24
Audit Report.....	29

THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

DIRECTORY
AS AT 31 March 2012

Chief Executive:	Andrea Goble
Trustees:	G Barton (Chairperson) B Lamusse A Ross A Ririnui J Gibb S Moana Middleton
Date of Deed:	3 May 2001
Beneficiaries:	Community groups, projects and programmes providing social services in the area formerly served by Trust Bank Waikato Limited.
Powers of Investment:	The Trustees have the power to invest the Trust Funds in any form of investment authorised by the law of New Zealand for the investment of Trust Funds.
Auditors:	Haines & Associates Hamilton
Bankers:	Westpac Branch – Hillcrest
Principal Activities:	Supporting Social Services

THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2012

	Note	2012 \$	2011 \$
INCOME			
Tindall Foundation	10	96,188	108,304
Donations and Grants		758,532	727,394
Total Donations & Grants	2	<u>854,720</u>	<u>835,698</u>
Interest Received		15,128	12,689
CW Training & Facilitation		9,692	5,911
Venue Hire		6,491	4,395
Car park Hireage		2,391	2,278
Total Income		<u>888,422</u>	<u>860,971</u>

THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

	Note	2012 \$	2011 \$
EXPENSES			
Accident Compensation Levies		2,372	2,909
Accountancy		944	1,768
Advertising		344	-
Audit Fee		1,943	2,894
Bank Charges		231	285
Cleaning		4,503	4,997
Computer consumables		874	1,121
Electricity and Gas		4,898	4,447
Kaumatua Services		8,285	3,240
General		3,276	4,298
Governance & 10 yr celebration		6,395	4,510
Insurance		4,882	5,434
IT Maintenance & Support		2,835	-
Legal		1,863	-
Lease - Vehicle		-	1,069
Lease – Photocopier		2,796	2,283
Loss on Disposal		-	164
Marketing		2,293	-
Newsletter		8,626	8,276
Network meetings		3,828	2,220
Office Equipment & Resources		891	1,510
Postage and Stationery		9,922	9,859
Recruitment Costs		4,063	1,724
Relationship Development		2,885	1,181
Rent and Rates Diocese		60,640	62,212
Rent - Wintec		3,043	3,517
Repairs and Maintenance		8,400	782
Subscriptions and Memberships		1,122	1,869
Security		1,148	1,471
Supervision Fees		6,522	4,743
Telephone		8,601	10,199
Training and Development		11,576	7,247
Tindall Foundation Grants	10	80,500	106,087
Tindall Foundation Projects		4,032	13,949
Vehicle running expenses		17,368	11,865
Wages		555,200	528,676
Website		1,164	2,799
Depreciation	7	15,662	17,385
Scholarships		26,109	21,175
Total Expenses		886,535	858,165
Net operating surplus		1,887	2,806
Less Extraordinary Expenses:			
Write-off CTG loan		39,561	-
Net Surplus / deficit		(37,674)	2,806



The financial statements should be read in conjunction with the notes to the financial statements on pages 24 to 28.

THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

STATEMENT OF MOVEMENTS IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2012

	2012 \$	2011 \$
Opening Balance	180,346	177,540
Net Surplus	(37,674)	2,806
Closing Balance	<u>142,672</u>	<u>180,346</u>

THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

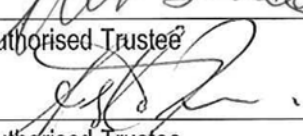
STATEMENT OF FINANCIAL POSITION
AS AT 31 March 2012

	Note	2012 \$	2011 \$
EQUITY		142,672	180,346
CURRENT LIABILITIES			
Payables	3	45,437	63,913
Income Received in Advance	5	62,541	104,763
		<u>107,978</u>	<u>168,676</u>
		<u>250,650</u>	<u>349,022</u>
 Represented by:			
CURRENT ASSETS			
Westpac Cheque Account		31,446	32,348
Westpac Cash Management		136,057	974
Westpac Funding Cash		198	21,794
Westpac Term Investment	6	19,663	19,663
Westpac Term Investment - 01		-	50,000
Westpac Term Investment – 02		-	150,000
Westpac - Reliance Account		-	-
Accrued Interest		353	1,612
Inventory			
Receivables		10,242	4,275
		<u>197,959</u>	<u>280,666</u>
 NON CURRENT ASSETS			
Property, Plant and Equipment	7	52,691	68,356
Total Assets		<u>250,650</u>	<u>349,022</u>

For and on behalf of the Trustees who authorised the issue of these Financial Statements on the date shown below.



Authorised Trustee



Authorised Trustee

20/8/12

Date



The financial statements should be read in conjunction with the notes to the financial statements on pages 24 to 28.

THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

1 STATEMENT OF ACCOUNTING POLICIES

Reporting Entity

The Social Service Waikato Trust (the Trust) is a Charitable Trust incorporated under the Charitable Trust Act 1957.

The Financial Statements of the entity are general purpose Financial Statements which have been prepared according to Generally Accepted Accounting Practice.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Trust.

Specific Accounting Policies

The following specific accounting policies, which materially affect the measurement of financial performance and financial position, have been applied.

Consolidation of Subsidiaries

Community Technology Gateway Limited (CTG) is a 100% subsidiary owned by The Social Service Waikato Trust. CTG ceased trading on the 16th of September 2011 and the majority of transactions from 1 April 2011 to 16th September 2011 related to completing contracts that were in progress as at 31 March 2011. As a result, the Trustees of The Social Service Waikato Trust resolved that the financial results of CTG would not be consolidated into the Financial Statements to the 31 March 2012.

The loss to unsecured creditors of CTG at the date of winding up was \$93,099.66.

Differential Reporting Exemptions

The Trust qualifies for differential reporting as it is not publicly accountable and is not large as defined in the Framework for Differential Reporting. The Trust has taken advantage of all available differential reporting exemptions.

Accounts Receivable

Accounts Receivable are stated at their estimated realisable value.



THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

1 STATEMENT OF ACCOUNTING POLICIES (continued)

Property, Plant and Equipment

Property, Plant and Equipment are stated at cost less accumulated depreciation.

When an item of Property, Plant and Equipment is disposed of, any gain or loss is recognised in the Statement of Financial Performance and is calculated as the difference between the sale price and the carrying value of the item.

Depreciation

Depreciation is charged on an appropriate basis so as to write off the costs of the fixed asset to their residual value over their expected economic lives. The rates and basis of Depreciation are as follows:

Office Equipment	11.4%-60% DV
Motor Vehicles	31.2% DV
Fixtures and Fittings	11.4%-20% DV

Investments

Investments have been recorded at cost.

Goods and Services Tax

The Financial Statements are prepared on a GST exclusive basis, with the exception of Accounts Receivable and Accounts Payable, which include GST.

Leased Property

The entity leases Property, Plant and Equipment.

Operating lease payments, where the Lessors effectively retain substantially all of the risks and benefits of ownership of the leased items, are recognised in the determination of the operating surplus in equal instalments over the lease term.

Taxation

The Social Service Waikato Trust is exempt from Income Tax under section CW47 of the Income Tax Act (2007).

Changes in Accounting Policies

There have been no changes in accounting policies in the current year.



THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2012

2	DONATIONS AND GRANTS	2012	2011
		\$	\$
	Tindall Foundation	96,188	108,304
	Lottery Grants Board	30,000	28,750
	Ministry of Social Development	80,900	143,900
	Community Response Fund	95,004	5,000
	Thames Coromandel District Council	21,992	21,356
	Hauraki District Council	7,381	2,618
	Trust Waikato	500,000	500,000
	WEL Energy Trust	10,000	10,000
	Community Org Grant Scheme (COGS)	11,255	13,470
	Hamilton City Council	2,000	2,300
	Total Donations and Grants	854,720	835,698
3	PAYABLES	2012	2011
		\$	\$
	GST Refund	-	5,253
	Accounts Payable	24,348	23,303
	Accrued Wages	13,299	16,569
	Accrued Holiday Pay	5,790	16,788
	Accrued Expenses	2,000	2,000
	Total Payables	45,437	63,913
4	RECEIVABLES	2012	2011
		\$	\$
	GST Refund	3,391	-
	Accounts Receivable	6,850	4,275
	Total Payables	10,242	4,275
5	INCOME RECEIVED IN ADVANCE	2012	2011
		\$	\$
	Ministry of Social Development	24,999	95,002
	Tindall Foundation	22,946	-
	Thames Coromandel District Council	-	5,379
	Community Org Grant Scheme (COGS)	8,441	-
	Hauraki District Council	4,000	4,382
	Kai Tahu Waikato	2,156	-
	Total Income Received in Advance	62,541	104,763



THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

6 WESTPAC TERM INVESTMENT - 01

In July 2002, the Human Services Training Trust transferred their sole asset of a \$19,663 investment to The Social Service Waikato Trust. This is recorded as the Westpac Term Investment - 01.

It is a requirement of receiving the funds from Human Services Training Trust that the original funds are to be invested. Interest received is to be used for grants to be administered by The Social Service Waikato Trust.

7 PROPERTY, PLANT AND EQUIPMENT

2012	Cost	Accum Depn	Book Value	Depreciation Expense
Office Equipment	81,767	70,316	11,451	3,341
Motor Vehicles	79,741	64,985	14,754	6,691
Fixtures and Fittings	45,022	18,537	26,486	5,630
Total	206,530	153,859	52,691	15,662

2011	Cost	Accum Depn	Book Value	Depreciation Expense
Office Equipment	81,767	67,211	14,555	4,403
Motor Vehicles	79,741	58,295	21,445	8,314
Fixtures and Fittings	45,022	12,907	32,115	4,668
Total	206,530	138,174	68,356	17,385

8 COMMITMENTS

The following amounts have been committed to by the Trust but are not recorded in either the Statement of Financial Position or the Statement of Financial Performance.

	2012 \$	2011 \$
Non-Cancellable Operating Lease Commitments		
Current	62,317	64,812
Non-current	125,000	185,000
Total	187,317	249,812

9 CONTINGENT LIABILITIES

There are no contingent liabilities as at 31 March 2012 (2011 – Nil).



THE SOCIAL SERVICE WAIKATO TRUST
(Trading as Community Waikato)

10 TINDALL FOUNDATION GRANTS

During the year the Trust received \$96,188 (2011: \$108,304) from the Tindall Foundation for the purpose of allocating donations to groups, and for projects, in the supporting communities, families and social services programme area.

As at 31 March 2012 the Trust had identified eligible groups and paid out \$47,550 (2011: \$48,600) of these funds. The remainder has been allocated to projects initiated by The Social Service Waikato Trust.

11 EVENTS SUBSEQUENT TO BALANCE DATE

There are no matters or events that have arisen, or been discovered, subsequent to balance date that would require adjustment to, or disclosure in, these Financial Statements.

12 INVESTMENT IN SUBSIDIARY

Name: Community Technology Gateway Limited

Principal Business Activity: Computer Support

Ownership and Voting Interest:

2012	2011
100%	100%

Community Technology Gateway Limited was incorporated on 3 June 2009, initially under the name Waikato Community Business Services Limited. It then changed its name to Reliance Limited and finally to Community Technology Gateway Limited. On 1 February 2010, the Company acquired the full customer base of Reliance Technologies Limited, and at this point commenced trading. The Company ceased trading on 16 September 2011 and is in the process of being wound up. All investments and loans to the Company have been written off by the Trust during the current year.

13 RELATED PARTY TRANSACTIONS

During the year The Social Service Waikato Trust paid its 100% owned subsidiary, Community Technology Gateway Limited, \$39,561 as working capital. This was subsequently written off by The Social Services Waikato Trust when Community Technology Gateway ceased trading.

14 NZIFRS

Financial Reports are required to comply with the International Financial Reporting Standards. The Board of the New Zealand Institute of Chartered Accountants has decided that the mandatory adoption of NZ IFRSs should be delayed for certain small entities and as The Social Service Waikato Trust falls in this category, the Financial Reports published conform to New Zealand standards, but may not conform to the International Standards.



AUDIT REPORT
TO THE TRUSTEES OF
THE SOCIAL SERVICE WAIKATO TRUST
FOR THE YEAR ENDED 31 MARCH 2012

I have audited the attached financial statements for The Social Service Waikato Trust. The financial statements provide information about the past financial performance of The Social Service Waikato Trust and its financial position as at 31 March 2012. This information is stated in accordance with the accounting policies set out with these statements.

Trustee's Responsibilities

The Social Service Waikato Trust is responsible for the preparation of financial statements which fairly reflects its position as at 31 March 2012 and of the results of its operations for the year ended on that date.

Auditor's responsibilities

It is my responsibility to express an independent opinion for the financial statements presented by the Trustees.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- The significant estimates and judgement made by Trustees in the preparation of the financial statements; and
- Whether the accounting policies are appropriate to the circumstances, consistently applied and adequately disclosed.

I conducted an audit in accordance with generally accepted auditing standards in New Zealand, except that my work was limited as explained below. I planned and performed my audit so as to obtain all the information and explanations which I considered necessary. I obtained sufficient evidence to give a reasonable assurance that the financial statements are free from material mis-statements, whether caused by fraud or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in my capacity as auditor, I have no relationship with or interests in The Social Services Waikato Trust.

In my opinion, the financial statements fairly reflect the results of the activities and the financial position of The Social Service Waikato Trust as at 31 March 2012

My audit report was completed on 8 August 2012 and my unqualified opinion is expressed as at that date.



Graham Haines CA, ACCM, DipMgtSt
Haines and Associates
Hamilton, New Zealand



Community Waikato would like to thank our funders whose ongoing support allows us to continue working with our communities.

Trust Waikato

Ministry of Social Development

Community Response Fund

Tindall Foundation

Lottery Grants Board

Community Organisation Grant Scheme

Thames Coromandel District Council

Hauraki District Council

Wel Energy Trust

Hamilton City Council





COMMUNITY WAIKATO

"Supporting strong communities"

Hei tautoko kia tuu pakari ai ngaa haapori

**Puke Rangiora House
33 Victoria Street
P O Box 1367
Hamilton 3240
Email: info@communitywaikato.org.nz
Website: www.communitywaikato.org.nz**