

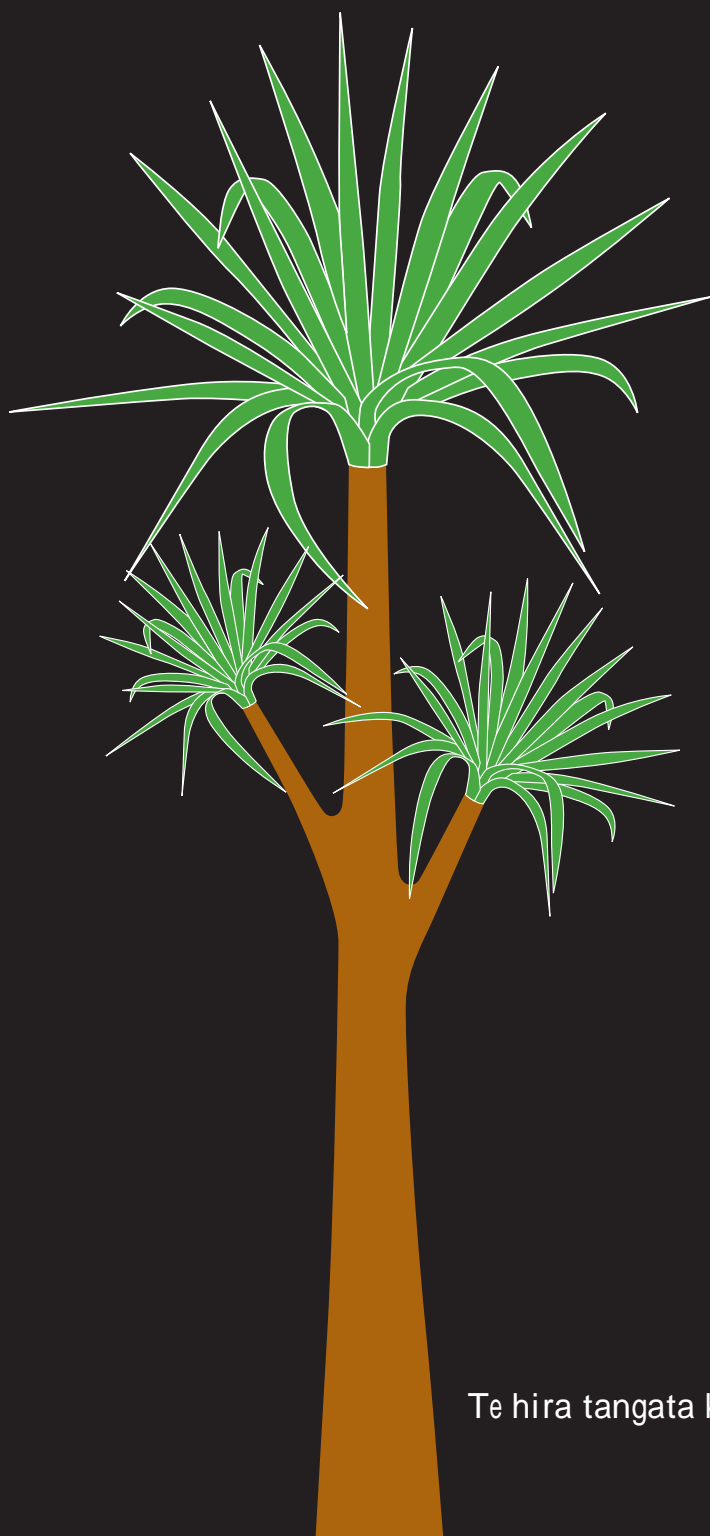
Annual Report

1 April 2008 to 31 March 2009

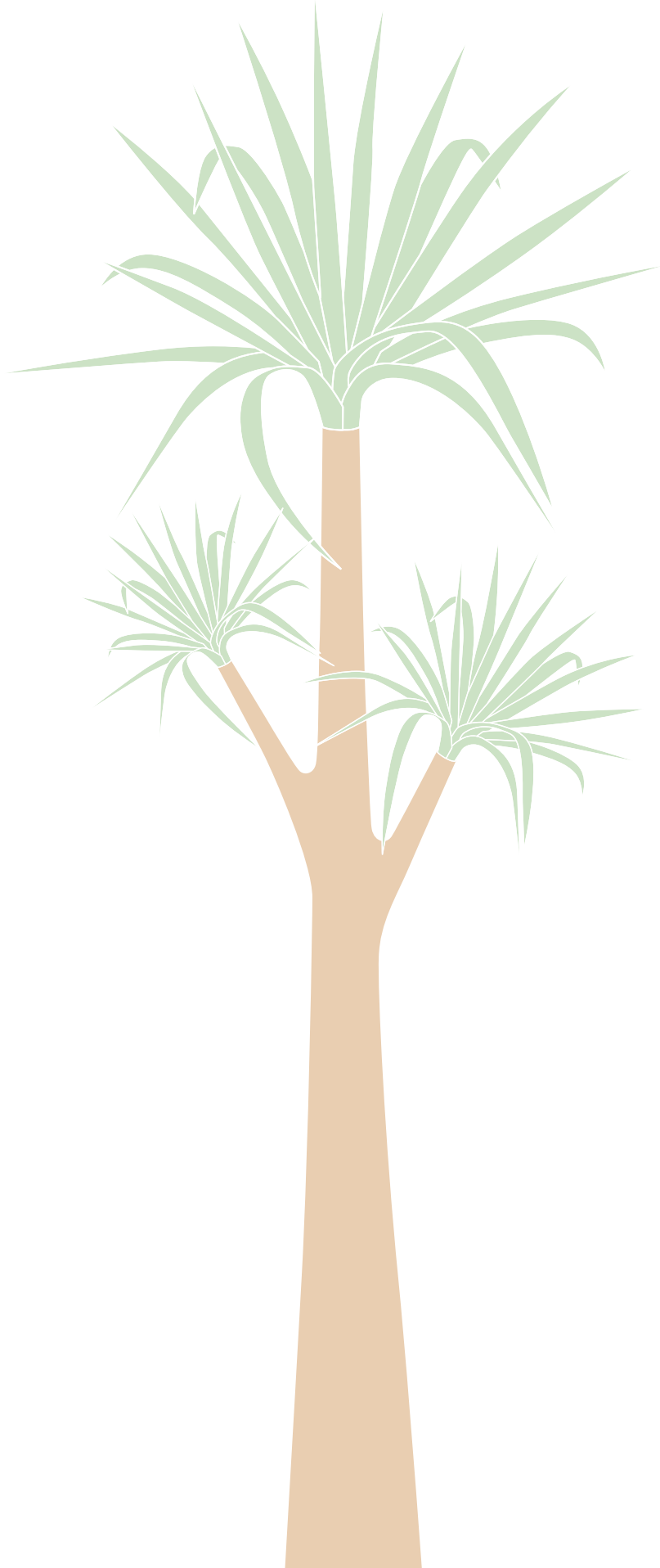
Community Waikato

"Supporting strong communities"

Hurahia te whakaaronui



Te hira tangata ki Waikato, ki Raukawa ki Maniapoto, ki Hauraki



Community Waikato Team

Trustees

Gail Campbell (Chairperson)
Bill Anderson
Jim Annett
Gaye Barton
Daphne Bell
Sally Christie
Bernard Lamusse
Clare Mataira
Pat Seymour

Staff

Andrea Goble	Chief Executive
Jane Stevens	Manager Advisory Services
Anne Douglas	Administration Manager
Niki Crease	Administration Support
Sally Fenwick Ridley	Training & Communications
Sandy Pokaia	Te Kaiwhakarite
Jenny Patching	Community Advisor
Sheryll Fitzpatrick	Community Advisor— Thames/Coromandel/Hauraki/ Matamata/Piako

Contents

	Page
The Community Waikato team	2
He Taumata Whakaaro	3
Chairperson's Report	4
Chief Executive's Report	5-16
Annual Accounts	17-27
Audit Report	28
Acknowledgement of funders	29

Our Mission

**“To inform, listen to, work with & support the social service
& community sector of the greater Waikato
region to build on their strengths.**

Ta matou mahi

**Tona piringi katoa, ko te hurahia te whakaaronui
Mai i te tau, i te marama, ia rangi
Ko te whakato kakano te mahi
Ko te whakakii kete matauranga te hiahia
Ko te hapai, ko te maia i te huarahi whakamua
Kia tau ki te taumata e whakaarotia ana
Tona piringa katoa, ko te, hurahia te whakaaronui
Tihe mauri ora.**

**Through the year, the months, each day
Ours is to plant seeds
To fill baskets of knowledge for everyone’s benefit
To support and enhance the way forward
To reach the pinnacle of what we think and do
Gathered together under our mantle
Unearthing the wisdom
Behold, the breath of life.**

**Buddy Te Whare
Kaumatua**

***In loving memory of Buddy (Morehu) Te Whare MNZM
1-10-1937 to 19-3-2009***

E Te Whanau
Kia ora koutou katoa

He maungarongo ki runga te mata o te whenua
He whakaaro pai ki ngaa taangata katoa

Peace and goodwill on earth
Kind thoughts to all



It is my pleasure to present the Chair's Annual Report for 2009 on behalf of the Board of Community Waikato.

This year has been marked by the passing of our beloved kaumatua, Buddy (Morehu) Te Whare. The acknowledgements that flowed during his tangihanga demonstrated the depth of his contribution to communities over a number of years. We were indeed fortunate to have worked with such a special man. Buddy willingly shared his wisdom and insights at all levels of our organisation, his passing has left a huge gap within Community Waikato, Arts Waikato and Trust Waikato. Buddy's legacy will continue to live on through the good work that these organisations will continue to do.

The past year, my first as Chair, has been a challenging one but the task has been made much easier with the support of hard working, dedicated trustees and staff.

I would particularly like to thank Jim Annett, the outgoing Chair who has provided excellent advice and guidance during this period. Jim retires at this AGM and on behalf of the Board I would like to thank him for his leadership contribution to Community Waikato.

In 2009 the Board welcomed two new trustees, Bernard Lamusse and Gaye Barton. We are already benefitting from the new skills and perspectives they bring to the Board table.

Community Waikato is also fortunate to have such competent and skilled staff, all of whom have a passion for serving our communities. We can be justifiably proud of the work they do under the guidance of our CE, Andrea Goble. As a result of their dedicated work, Community Waikato has matured, our profile has grown and the value of the work that we do is acknowledged within the sector.

Koroneihana Cooper has also been welcomed as the Kaumatua for Community Waikato and his presence has been appreciated by staff and board members.

The three yearly Trust Waikato review which has recently been completed, will further evidence and confirm the difference we make in communities and will help to provide a focus for the future. Staff and Board have demonstrated our worth to the sector. The reviewers have made constructive and practical recommendations to further enhance our work which I am sure will have full Board support.

Finally I would like to thank our honorary solicitors Simon Ellis and Matthew Peploe from Harkness Henry & Co and our accountant, Deloitte's - Bruno Dente for his work during the year.

Maa te Atua
He arataki hei manaaki mai taatou katoa

May the Lord
Guide and bless us all

No reira
Teena koutou katoa

Gail Campbell
Chair
Community Waikato

Chief Executive's annual report 2009

This has been a year of development, anticipation, achievement and also loss. It has challenged us but we have met the challenges and, based on feedback from the community who use our services, we can take pride in the quality and quantity of our work. Our staff who provide the services and the trustees who monitor and govern our organisation are driven by passion and commitment for the sector, by their professionalism and their integrity.

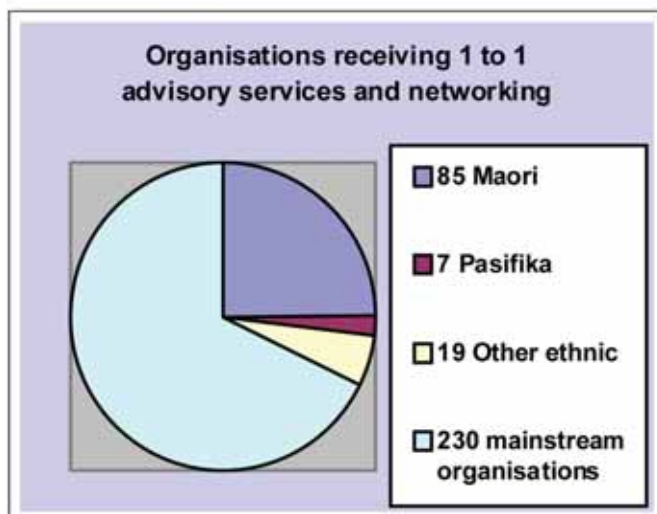
Our challenges are to provide the services that are most useful to the community and to do that we must maintain and develop our own resource base so that we have the capacity to provide advice, information, advocacy and support in a timely manner to the community organisations we work with.

Our staff work to make a difference and it is great to see that the organisations we work with are developing more skills, improving their management and governance and are increasing their networking and collaboration but the long-term impact of our work is harder to see. We hope the three yearly review commissioned by Trust Waikato will identify significant impacts of our work and ways for us to monitor these in future.

Statistics

These are the base statistics for our work in the 1st April 2008 – 31st March 2009 year.

614 work streams
57 network meetings
420 participants in training
6,294 visitors to the website



Work streams are listed further into the report. In addition to the statistics above, our work involves keeping records, accountability reports to funders, presentations, organising, administering, staff management, our trust board papers, reports and meetings, emails, calls, website maintenance and Kumara Vine.

Our Kaumatua



Buddy Te Whare

This year is marked by the passing of our Kaumatua Buddy Te Whare in March. Buddy had been unwell for a long time and his last visit to Community Waikato was in October to launch Mana Mahi. We miss him terribly but we have wonderful memories of him and his work and we will use what he gave us for many years to come.

We are very fortunate that Koroneihana Cooper has agreed to take up the position as our Kaumatua. Koroneihana is a busy Kaumatua for several organisations including Te Puni Kokiri, the Police, Hospice and others. We welcome him into our family and look forward to working with him to develop our knowledge of tikanga, te reo and te ao Maori. Hopefully we can bring some added value to his work, networks and wellbeing.



Koroneihana Cooper

Our staff

In October our Community IT Advisor Charl Du Plessis left us to continue his study but continued to provide IT support under contract to Community Waikato. The contract ended in February. That has left a gap as we wait for the Technology Centre to be established.

In November following maternity leave our Community Advisor Maraea Nikora left and went to work at Population Health. We were sad to lose these two young and valued staff members and with the possibility of reduced funding we could not afford to replace them.

In December we extended the role of our Administration Manager to take on financial advisory work as well as the funding workshops with Trust Waikato and Dept. of Internal Affairs. Our new administration support person Niki Crease has proved a welcome addition to the staff to assist with increasing numbers coming to training in our building, hiring out the training and other rooms and the need to support the accounting, administration and advisory services.



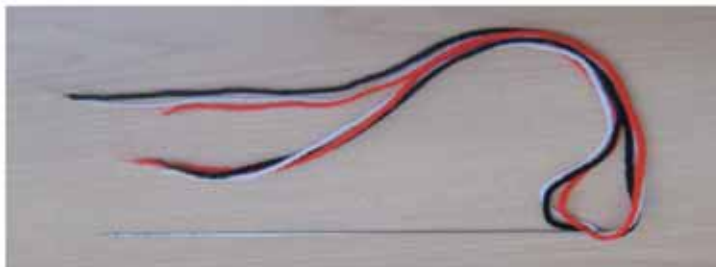
Niki Crease

Our fantastic team are the engine room of the organisation. Their work is diverse and complex and their knowledge, skills and high standards are a wonderful base from which to work. They are engaged in training and learning that will maintain and extend their knowledge base and we are working to build our own resource kit that supports our advisory service.

We have a team of eight comprising Jane Stevens who manages our advisors and the advisory services as well as working on some of the strategic projects and advocacy; Sheryll FitzPatrick our Community Advisor based in Thames works in the Thames Coromandel, Hauraki and Matamata Piako parts of the region; Sandy Pokaia our Kaiwhakarite works with kaupapa Maori organisations across the region and also with mainstream organisations; Sally Fenwick Ridley organises the training, manages the Tindall funding, the scholarships, the website and produces Kumara Vine; Anne Douglas our Administration Manager manages our fundraising, keeps our accounts, budgets and staff records, manages the building, runs funding workshops, advises on financial management and funding applications, supports Jane and me and in turn is supported by Niki; Jenny Patching our Community Advisor based in Hamilton also works in the south of the region.

Collaboration

“Kotahi te kohao o te ngira e kuhuna ai te miro ma, te miro pango me te miro whero”
There is but one eye of the needle through which the white, black and red threads must pass



Building strong communities

Collaboration is an important way to strengthen our sector. It is beneficial at any time and especially during an economic recession such as we are now experiencing. One of our five strategic goals specifically directs us to collaborate.

Community Waikato's strategic goals cover:

- Modelling good practice, maintaining and developing a strong base from which to operate.
- Providing effective and relevant services
- Ensuring organisations can access those services
- Modelling a Treaty based way of working
- Collaborating. This last goal is increasingly possible and increasingly important.

Collaboration is based on relationships and trust. It is a powerful and strengthening way of working. It is powerful in using and developing the voices, skills, knowledge and resources of the people who work in the community and their organisations. It strengthens the collaborating organisations and the staff involved by developing skills and alliances as well as developing

potential resources and services. Collaboration is a goal and a value integral to the way we work at Community Waikato and it sees us working with other organisations in the community and voluntary sector, with local and central government and with business.

Over the past year some of the wide variety of partners we've worked with include:

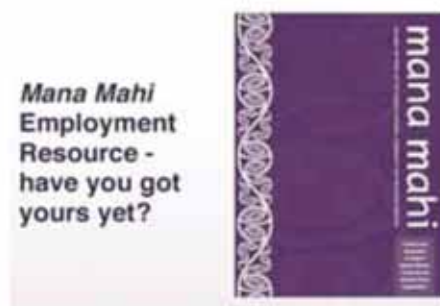
- the Regional Community House network and individual community houses
- local authorities including Thames Coromandel, Hauraki, Waitomo, Hamilton
- fifteen community organisations involved in the technology centre
- Coromandel Independent Living Trust
- Life Unlimited
- other Waikato regional capacity strengthening organisations
- capacity strengthening organisations from other regions such as Auckland, Taranaki and Wellington based national organisations
- NZ Service & Foodworkers Union
- the Business Development Centre
- Institute of Directors
- private businesses such as Strategic Pay.

Collaborative ventures are based on relationships and they take time and enough capacity to form partnerships. To be capable of collaborating effectively community organisations need to be reasonably well resourced and have some financial stability, have a robust organisational base including governance and staffing and be in a position to think beyond their own services to a strategic level.

One successful collaborative venture was a very successful conference on technology of the future and we worked on this with a group lead by the Waikato 2020 Communications Trust and the Waikato University School of Management.

21 community based collaborative projects are underway in our region and Community Waikato has supported and participated in these projects.

We have had significant input into the Workplace Wellbeing project that has regional and national, community, government, private business and union input. The project launched Mana Mahi and achieved Department of Labour funding to grow other work streams including ensuring the programme works for Maori, employment relations education through Unitec, the



Spotlight

Buddy launched Mana Mahi in October 2008. This is a resource produced as part of the Workplace Wellbeing project and is available from Community Waikato.

programme and the pilot being conducted here in the Waikato, the Multi-employer collective agreement (MECA).

We have also collaborated with:

- the Ministry of Social Development to organise a forum about Pathway to Partnership funding and attended training sessions on Results Based Accountability so we could support groups with this new form of reporting
- The Office for the Community and Voluntary Sector to organise their government community relationship forum
- Dept of Internal Affairs and Trust Waikato to run funding workshops
- Wintec as participants in their Employer Partnership Group
- Unitec promoting and hosting the Diploma in Not for Profit Management course and participating on behalf of the community in the review of this course
- Thames Coromandel District Council in various projects including EARS
- Hamilton City Council in a variety of ways and at different levels



Tutor Carol Scholes (centre front row) and participants in a Unitec course held at Community Waikato

We administered the Trust Waikato sponsorships for community participants to attend the NZCOSS conference in October in Waitakere City and the Australia NZ Third Sector research conference held at AUT in November. We collaborated with the University of Waikato with the sponsorships, with hosting and with running workshops.

We put in a proposal to run the Trust Waikato Child and Family Awards but this was deferred because the Trust decided that the recession did not allow funds for them to be sponsors at this time.

Work streams

Our capacity strengthening work is based on the development of relationships that grow trust and they take time. This gives organisations confidence to work with us on their own changes.

Social service organisations provide support and change people's circumstances and lives. Community Waikato is also a change-maker helping and supporting organisations to change, develop and maintain their governance and operations. Change can be uncomfortable and our staff need to support organisations through the process. Because organisational processes and development are multi-faceted and our work is so diverse and complex we need to maintain a strong home base, good knowledge and processes and be prepared to support groups long term.

Over the 2008-09 year there have been a number of significant challenges including the recession, the change of government creating uncertainty and a hiatus in decision-making and contracting at government level, an increasing demand for the services provided by community based social services, the knowledge that funding from statutory trusts will be less over the next three or so years and a decrease in staffing levels for many organisations. We might be forgiven for feeling overwhelmed. There are high levels of stress in the sector and people are increasingly concerned and looking for ways to secure resources to provide their much needed services.

Just as social service organisations are experiencing an increase in demand for their services and support, Community Waikato has experienced a great increase in the number of organisations needing support, advice and facilitation to cope with crisis. While we await the outcome of the three yearly review we conducted an interim review of our strategic plan. This confirmed that we are on track and feedback from the community is positive and supports the work we're doing, the way we do it and the people who are doing it.

Financial resources

Scholarships and the Tindall Foundation funding we administer for the region are another way we are able to support organisations.

Scholarships

The scholarships fund (\$20,000) attracted 29 applicants. All were successful. 19 of the applicants are Hamilton based and 10 are based in other parts of the region. Applicants are studying for a variety of undergraduate and graduate degrees and diplomas including supervision (3), management studies (9), social work, social practice (8), occupational therapy (1), counselling (2), law (1), early childhood teaching (1) social sciences (1), clinical psychology (1), business responsibility & practice (1), BDS (1)

The Mental Health Training Fund is a small fund we administer and this year the two scholarships went to people in Thames studying for the diploma in supervision.



Scholarships presentation 2009

Sponsorships

We advertised and administered eight Trust Waikato sponsorships to the NZCOSS “Our voices in social change” conference and nine Trust Waikato sponsorships to the Australia New Zealand Third Sector Research Conference.

Tindall Fund

The Tindall Foundation 2008-09. We had \$48,600 to distribute. We received 35 applications and were able to fund 26 organisations. These organisations are working in the areas of: community services and community development (9), adult literacy and numeracy (1), youth development (8), budgeting (3), early intervention (2), Maori, migrant, refugee, cross cultural strategy goals (3). The organisations are spread across the ten local authority areas in the region.

Organisational resources

With the move to accrual accounting in this next financial year we will have a clearer picture of our financial status and more accurate reporting. We are grateful to our trustee Bernard Lamusse for his advice and to Deloitte who conducted our audit with a minimum of disruption.

Our financial resources have remained steady this year thanks to the experience and capability of Anne Douglas our Administration Manager. This is a difficult and time consuming task and included making 21 applications for funding of which 17 were successful. This includes the support from Thames Coromandel District Council and Hauraki District Council for our Thames based Advisor.

Our heartfelt thanks to the organisations that provided the funding and enabled us to continue with our work. We thank them for the confidence that led them to support our work.

Our major funders are Trust Waikato and the Ministry of Social Development (FACS) through a Pathway to Partnership contract. Both of these funders require significant accounting every six months. In the 2009 year there will be a major three yearly review and evaluation of our work and our direction.

What do we do with our funding? Like most social service organisations nearly all our funding is used to pay staff, provide transport, administration and overheads. This year our advisory services worked on 614 separate work streams.

The main areas of work covered:

- IT advice and support
- Governance responsibilities
- Information
- Collaborative initiatives
- Project development
- Treaty practice implementation
- One to one facilitation and training
- Funding and financial advice
- Advocacy
- Conflict resolution
- Recruitment and employment relations
- Organisational development
- Legal compliance
- Accountability and reporting
- Training
- Relationship development



Meeting between Community Waikato and representatives of HCC Community Development Team

Relationships are key so we put the time into meeting with organisations one to one, attending network meetings, celebrations, AGMs and other significant events, conferences with community organisations from around the country sharing ideas, information and developing wider networks.

Networks



Networks are a vital part of strengthening the capacity of the sector and the community. This year we attended 57 network meetings. Some we facilitate and administer, others we participate in and many we also support with administration and panui.

The networks that operate across the region are the breeding ground for collaborative projects and it is through these networks participants and projects get support and feedback.

At network meetings organisations share information and concerns. These lead to the identification of common needs and the beginning of planning for collaborative actions. This is a trend that we see as organisations become more stable, managed and governed well and able to see the context within which they operate. Trust and confidence grow through the networking so that collaboration becomes a possibility and then a reality and this leads to developmental change and the potential for a transformative effect on the region and, in some cases, the country.

We provide information about the various networks at our website www.communitywaikato.org.nz. Two networks we facilitate are designed to provide peer support and sharing of knowledge and resources for capacity strengthening organisations.

One is the local capacity hub that includes Community Waikato, Arts Waikato, Sport Waikato, Waikato Institute of leisure & Sports Studies (WILSS), Environment Centre and Volunteering Waikato. The other is capacity strengtheners from Waitakere, North Shore, Unitec, Taranaki and Wellington. We hope to share and develop sector friendly resources, build community development practice and capacity strengthening into the Unitec Diploma course and develop a strong voice to advocate for the sector.

Training

People in our sector have huge workloads and few resources. Training provides them with the time to reflect, develop knowledge and skills and the opportunity to network.

We try to ensure training is financially accessible and relevant to the needs of the sector.



In 2008-09 there were 24 training courses with 420 participants. This included: 21 short courses with 369 participants with seven of these included by video conference from Coromandel and three Unitec modules in the Graduate Diploma in Not for Profit Management programme with 51 participants.

Communications

Keeping in touch with communities across the region and nationally and sharing information is a significant part of our communications with community organisations.

Kumara Vine



This quarterly magazine is designed to provide information to the community about what is happening in the community. We enjoy collecting stories about different community organisations for Kumara Vine, we have Kaumatua korero, dates for training, network meetings and conferences, strategic issues affecting the sector, reports on projects and the work of our organisation, information about IT and legal requirements. We get lots of positive feedback including one recent email saying "It (Kumara Vine) is extremely helpful, useful and a jolly good read".

Website

We had 6,294 visits to our website last year. Our vision for the website is to create a place of information and support to complement the work of the advisors. It's a communications vehicle that we are encouraging people to use and Sally is constantly developing the content and its accessibility. The resources section will have examples of policies and guidelines so that we can refer organisations to these while they are waiting for an advisor to be free to work with them.



Our email distribution list of over 500 keeps Niki busy ensuring our database is accurate and up to date. We use the email list to distribute notices, articles and other items of interest to the sector and it is a vital tool in the flow of information.

Challenges

Challenges include advisors working nights and weekends to fit in with when governance members are available. This is necessary because governance members are volunteers and many are in paid full time work.

An ongoing challenge is to make our services known to and accessible to small Maori organisations and this looks increasingly possible through our work with Te Puni Kokiri.

Other challenges include making savings in light of funding cuts, thinking laterally about other ways to earn or source income and finding the time to advocate.

While we made two submissions this year and supported submissions from other organisations, we are working towards finding more time to read, consult and make submissions to the ten local authorities and to Environment Waikato, on government discussion papers and in any sphere that affects the people we work with in the community sector.



That said, we did write a briefing paper for the Minister for the Community and Voluntary Sector and the Minister for Social Development and Employment when the new government took office. We also organised to meet regularly with local MPs. In March we hosted a visit from the Minister for Social Development, Paula Bennett with David Bennett and Tim Macindoe.

We are now meeting regularly with both National and Labour MPs to discuss policy development, ideas and issues.

Achievements

We are achieving a growth in the depth and breadth of our relationships which is immensely valuable for our work and is playing a part in drawing the community closer together. This is paving the way for collaboration within social services and with other parts of the tangata whenua, community and voluntary sector. We see our relationship and increasing collaboration with Te Puni Kokiri as an achievement and we look forward to increasing our work at all levels with Maori organisations as a result.

Achievements in our everyday work underpin our progress towards achieving our strategic goals. We have kept to deadlines, developed our recording and administration systems and managed our funding relationships so that we can better account for our work and build a picture of our sector and its needs.

Interest by well qualified candidates for positions as trustees of our Trust is an achievement in positioning the organisation as one that people are interested in being involved in and in setting up a good succession process.

We are delighted with the success of our new name and branding launched in June last year and continue to receive positive feedback.

It has been wonderful to get the training room fully equipped and operational thanks to a donation from the DV Bryant Trust. It's very satisfying to be able to have people from the Coromandel able to join training and meetings via video conference. This is the result of our partnership with the Coromandel Independent Living Trust in getting funding from the



Community Partnerships Fund to set up a video conferencing facility. People in the Coromandel would previously have been unable to attend many of these events.

Linking with the Coromandel via videolink

Conclusion

What we want to be able to show is the value of capacity strengthening to our community and to do that we need to demonstrate the difference we make.

Capacity strengthening can be a difficult concept and this year we feel we have encouraged a better understanding of our work and greater interest in this work by government and other organisations. We were successful in getting a Pathway to Partnership contract from FACS, MSD in August; we were asked to present at the Australia New Zealand Third Sector Research conference in November; we have progressed the formation of a national network of capacity strengthening organisations so that there can be more sharing of information, ideas, resources and support for workers in the field.

Our thanks to all the community organisations we are privileged to work with. Their work in providing services to our various communities is the glue that holds our society together, they support families and individuals and they provide a way in which we can all be involved in and give back to our communities. We appreciate the time they have taken to respond to our surveys, workshop evaluations and to requests for feedback on our work.

Our thanks to the funding organisations that supported our work so that there is growing strength in the community organisations in the Waikato.

We are fortunate in the support we have had from our Kaumatua and our board of trustees. Our thanks to our trustees who willingly give their time and knowledge to support Community Waikato and through us to the wider community and to our Kaumatua who provide wisdom, experience, knowledge, spiritual and cultural dimensions and help to keep them strong.

We are keen to honour that support and provide our Waikato community organisations with the best service possible to unearth the wisdom to develop and support strong communities.

We look to the future with hope and with a sense that our work is making a difference that is often intangible but is real. We are part of making this region strong and sustainable.

Nga Mihinui Ki a Koutou Katoa

Andrea Goble
Chief Executive
July 2009

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

INDEX	PAGE
Directory	2
Statement of Financial Performance	3
Statement of Movements in Equity	5
Statement of Financial Position	6
Notes to the Financial Statements	7
Audit Report	12

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

DIRECTORY
AS AT 31 MARCH 2009

CHIEF EXECUTIVE:	Andrea Goble
TRUSTEES:	J W Annett S Christie C Mataira G Campbell W Anderson D Bell P Seymour B Lamusse G Barton
DATE OF DEED:	3 May 2001
BENEFICIARIES:	Community groups, projects and programmes providing social services in the area formerly served by Trust Bank Waikato Limited.
POWERS OF INVESTMENT:	The Trustees have the power to invest the Trust Funds in any form of investment authorised by the law of New Zealand for the investment of Trust Funds.
AUDITORS:	Deloitte Hamilton
BANKERS:	Westpac Branch – Hillcrest
PRINCIPAL ACTIVITIES:	Supporting Social Services

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2009

	Note	2009 \$	2008 \$
NET SURPLUS – CHILD & FAMILY AWARDS		<u>-</u>	<u>-</u>
INCOME			
Tindall Foundation	9	71,940	66,000
Donations & Grants	2	779,986	637,051
Interest Received		6,763	6,053
Sundry Income		10,127	3,040
IT Advisor Created Income		16,396	21,466
Admin Share of Overheads		500	-
		<u>885,712</u>	<u>733,610</u>
Total Income		<u>885,712</u>	<u>733,610</u>

The financial statements should be read in conjunction with the notes to the financial statements on pages 23 to 27.

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2009

	Note	2009 \$	2008 \$
EXPENSES			
Accident Compensation Levies		2,434	2,174
Accountancy		1,514	1,841
Advertising		1,840	-
Audit Fee		(594)	2,000
Bank Charges		457	326
Community Sector Taskforce		-	320
Consulting Fees		1,248	5,189
Conference & Meetings		12,593	8,831
Electricity & Gas		3,028	483
Donations		3,840	5,310
Feasibility Study		-	500
General		3,972	1,460
Insurance		5,342	5,950
IT Maintenance-Mail Marshall & Nod 32		296	-
Legal		565	-
Lease - Vehicle		23,706	23,011
Loss on disposal		5,032	-
McGregor House Expenses		-	1,616
Newsletter		7,541	8,520
Office Equipment		3,430	-
Postage & Stationary		14,869	11,613
Projects		-	-
Printing		1,177	817
Recruitment Costs		318	-
Rent		61,014	13,281
Repairs & Maintenance		7,757	-
Subscriptions & Memberships		1,726	1,939
Security		1,760	60
Supervision Fees		2,298	676
Telephone		12,641	20,530
Training & Development		18,807	14,539
Travel		-	(19)
Tindall Foundation Grants	9	48,600	51,407
Vehicle		14,546	14,995
Wages		508,762	510,955
Website		1,090	4,008
Depreciation	6	17,259	14,125
Scholarships		2,026	71,219
Cleaning		4,456	1,626
TOTAL EXPENSES		795,350	799,303
NET SURPLUS (DEFICIT)		90,362	(65,693)

The financial statements should be read in conjunction with the notes to the financial statements on pages 23 to 27.

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

STATEMENT OF MOVEMENTS IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2009

	2009	2008
	\$	\$
Opening Balance	48,809	114,502
Net Surplus (Deficit)	90,362	(65,693)
CLOSING BALANCE	<u>139,171</u>	<u>48,809</u>

The financial statements should be read in conjunction with the notes to the financial statements on pages 23 to 27.

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2009

	Note	2009 \$	2008 \$
EQUITY		139,171	48,809
CURRENT LIABILITIES			
Payables	3	54,524	80,965
Income Received in Advance		50,750	-
		<u>105,274</u>	<u>80,965</u>
		<u>244,445</u>	<u>129,774</u>
Represented by:			
CURRENT ASSETS			
Westpac Cheque Account		46,410	41,259
Westpac Cash Management		21,130	4,181
Westpac Funding Cheque Account		-	2,677
Westpac Funding Cash Management Account		82,415	12,100
Westpac Term Investment – 01	4	19,663	19,663
Accrued Interest		971	972
Receivables	5	1,745	5,487
		<u>172,334</u>	<u>86,339</u>
NON CURRENT ASSETS			
Property, Plant & Equipment	6	<u>72,111</u>	<u>43,435</u>
NET ASSETS		<u>244,445</u>	<u>129,774</u>

For and on behalf of the Trustees who authorised the issue of these financial statements on the date shown below.

Dz. Beu.
 Authorised Trustee

[Signature]
 Authorised Trustee

5/6/09
 Date



The financial statements should be read in conjunction with the notes to the financial statements on pages 23 to 27.

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

1 STATEMENT OF ACCOUNTING POLICIES

Reporting Entity

The Social Service Waikato Trust is a Charitable Trust incorporated under the Charitable Trust Act 1957.

The financial statements of the entity are general purpose financial statements which have been prepared according to generally accepted accounting practice.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Trust.

Specific Accounting Policies

The following specific accounting policies, which materially affect the measurement of financial performance and financial position, have been applied.

Differential Reporting Exemptions

The Trust qualifies for differential reporting as it is not publicly accountable and is not large as defined in the Framework for Differential Reporting. The Trust has taken advantage of all available differential reporting exemptions.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Property, Plant & Equipment

Property, plant and equipment are state at cost less accumulated depreciation.

When an item of property, plant and equipment is disposed of, any gain or loss is recognised in the statement of financial performance and is calculated as the difference between the sale price and the carrying value of the item.

Depreciation

Depreciation is charged on an appropriate basis so as to write off the costs of the fixed asset to their residual value over their expected economic lives. The rates and basis of depreciation are as follows:

Office Equipment	11.4%-60%DV
Motor Vehicles	31.2%DV
Fixtures & Fittings	11.4%- 20%DV

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

1 STATEMENT OF ACCOUNTING POLICIES (continued)

Investments

Investments have been recorded at cost.

Goods and Services Tax

The financial statements are prepared on a GST exclusive basis, with the exception of accounts receivable and payable which include GST.

Leased Property

The entity leases property, plant and equipment.

Operating lease payments, where the lessors effectively retain substantially all of the risks and benefits of ownership of the leased items, are recognised in the determination of the operating surplus in equal instalments over the lease term.

Taxation

The Social Service Waikato Trust is exempt from Income Tax under section CB4(i)(e) as it has been granted charitable status by the Inland Revenue Department.

Changes in Accounting Policies

There have been no changes in accounting policies in the current year.

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

2 DONATIONS AND GRANTS

	2009	2008
	\$	\$
Tindall Foundation (IT Advisory)	25,000	20,000
Lottery Grants Board	25,000	34,000
Ministry of Social Development	139,250	29,333
Thames Coromandel District Council	20,081	19,603
Hauraki District Council	6,000	13,345
JR McKenzie Trust	-	18,000
Norah Howell Charitable Trust	2,000	-
D V Bryant Trust	15,000	26,250
Trust Waikato	512,000	430,000
CST- Association of NGO's of Aotearoa	-	22,020
WEL Energy Trust	15,000	8,000
Tidd Foundation	-	5,000
Community Organisation Grant Scheme (COGS)	11,500	9,500
Page Trust	-	1,000
Hamilton City Council	2,500	1,000
NZCOSS (TW Scholarship Grant)	2,500	-
Mana Mahi Resource	155	-
Unitech	4,000	-
Total Donations and Grants	779,986	637,051

3 PAYABLES

	2009	2008
	\$	\$
GST Payable	9,629	-
Accounts Payable	12,949	22,711
Accrued Wages	12,319	9,557
Accrued Holiday Pay	19,627	15,741
Scholarships Payable	-	32,956
Total Payables	54,524	80,965

4 WESTPAC TERM INVESTMENT - 01

In July 2002 the Human Services Training Trust transferred their sole asset of a \$19,663 investment to The Social Service Waikato Trust. This is recorded as the Westpac Term Investment – 01.

It is a requirement of receiving the funds from Human Services Training Trust that the original funds are to be invested. Interest received is to be used for grants to be administered by the Social Service Waikato Trust.

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

5 RECEIVABLES

	2009	2008
	\$	\$
Accounts Receivable	1,745	5,424
GST Receivable	-	63
Total Receivables	1,745	5,487

6 PROPERTY, PLANT & EQUIPMENT

	Cost	Accum Depn	Book Value	Depreciation Expense
2009				
Office Equipment	89,055	65,257	23,798	10,680
Motor Vehicles	67,297	42,129	25,168	3,029
Fixtures & Fittings	26,073	2,928	23,145	3,550
Total	182,425	110,314	72,111	17,259
2008				
Office Equipment	81,850	54,577	27,273	8,569
Motor Vehicles	48,808	39,100	9,708	4,402
Fixtures & Fittings	10,474	4,020	6,454	1,154
Total	141,132	97,697	43,435	14,125

7 COMMITMENTS

The following amounts have been committed to by the Trust but are not recorded in either the statement of financial position or the statement of financial performance.

	2009	2008
	\$	\$
Non-cancellable Operating Lease Commitments		
Current	4,812	18,108
Non-current	-	4,812
Total	4,812	22,920

8 CONTINGENT LIABILITIES

There are no contingent liabilities as at 31 March 2009 (2008 – Nil).

THE SOCIAL SERVICE WAIKATO TRUST
Trading as Community Waikato

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

9 TINDALL FOUNDATION GRANTS

During the year the Trust received \$71,940 (2008: \$66,000) from the Tindall Foundation for the purpose of allocating donations to groups, and for projects, in the supporting communities, families and social services programme area.

As at 31 March 2009 the Trust had identified eligible groups and paid out \$48,600 (2008: \$51,407) of these funds. The remainder has been allocated to projects initiated by the Social Service Waikato Trust.

10 CHILD & FAMILY AWARDS SPONSORSHIP

There was no Child & Family awards sponsorship during this financial year (April 2008 to March 2009).

11 SCHOLARSHIP

There is no scholarships payable as at 31 March 2009 (2008: \$32,956).

12 EVENTS SUBSEQUENT TO BALANCE DATE

There are no matters or events that have arisen, or been discovered, subsequent to balance date that would require adjustment to, or disclosure in these financial statements.

AUDIT REPORT TO THE TRUSTEES OF THE SOCIAL SERVICES WAIKATO TRUST

We have audited the financial statements on pages 3 to 11. The financial statements provide information about the past financial performance of The Social Services Waikato Trust and its financial position as at 31st March 2009. This information is stated in accordance with the accounting policies set out on page 7 to 8.

Trustees Responsibilities

The Trustees are responsible for the preparation, in accordance with New Zealand law and generally accepted accounting practice, of financial statements which fairly reflect the financial position of The Social Services Waikato Trust as at 31st March 2009 and the results of operations for the year ended on that date.

Auditors' Responsibilities

It is our responsibility to express to you an independent opinion on the financial statements presented by the Trustees.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- the significant estimates and judgements made by Trustees in the preparation of the financial statements, and
- whether the accounting policies are appropriate to the Trust's circumstances, consistently applied and adequately disclosed.

We conducted our audit in accordance with New Zealand Auditing Standards. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to obtain reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in our capacity as auditor, we have no relationship with or interests in The Social Services Waikato Trust.

Unqualified Opinion

We have obtained all the information and explanations that we have required.

In our opinion the financial statements on pages 3 to 11, fairly reflect the financial position of The Social Services Waikato Trust as at 31st March 2009 and the results of its operations for the year ended on that date.

Our audit was completed on 5th June 2009 and our unqualified opinion is expressed as at that date.



Chartered Accountants
HAMILTON, NEW ZEALAND

This audit report relates to the financial statements of The Social Services Waikato Trust for the year ended 31st March 2009 included on The Social Services Waikato Trust's website. The Trustees are responsible for the maintenance and integrity of The Social Services Waikato Trust's website. We have not been engaged to report on the integrity of The Social Services Waikato Trust's website. We accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website. The audit report refers only to the financial statements named above. It does not provide an opinion on any other information which may have been hyperlinked to/from these financial statements. If readers of this report are concerned with the inherent risks arising from electronic data communication they should refer to the published hard copy of the audited financial statements and related audit report dated 5th June 2009 to confirm the information included in the audited financial statements presented on this website. Legislation in New Zealand governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Community Waikato would like to thank our supporters who funded us and showed their confidence in the work we do and enabled us to work with you for the benefit of our communities.

Trust Waikato

Ministry of Social Development

The Tindall Foundation

Lottery Grants Board

Thames/Coromandel District Council

Hauraki District Council

Department of Internal Affairs - Community Organisation Grant Scheme (Cogs)

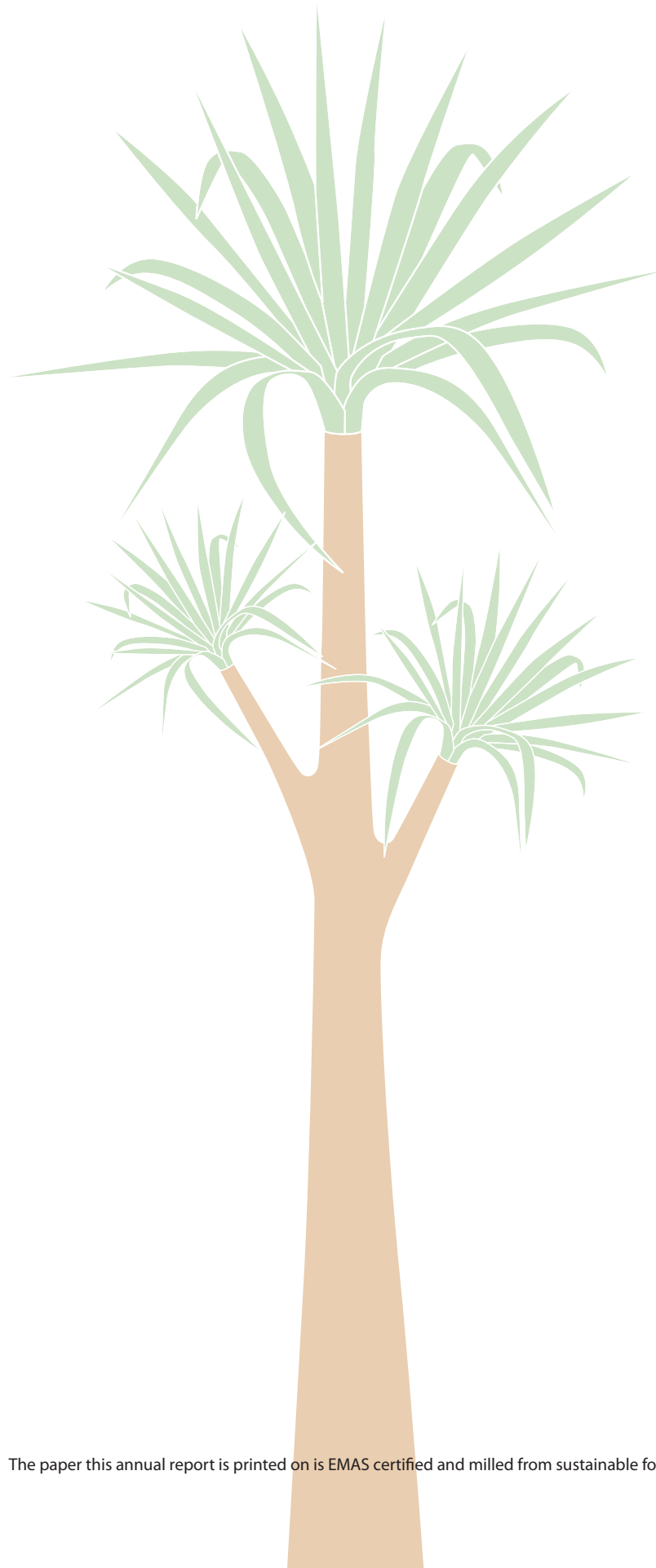
Hamilton City Council - Community Assistance Programme (Caps)

J R McKenzie Trust

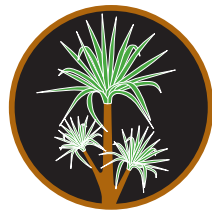
Wel Energy Trust

Norah Howell Charitable Trust

DV Bryant Trust Board



The paper this annual report is printed on is EMAS certified and milled from sustainable forests



COMMUNITY WAIKATO

"Supporting strong communities"

Hurahia te whakaaronui

Te hira tangata ki Waikato, ki Raukawa
ki Maniapoto, ki Hauraki

**Puke Rangiora House
33 Victoria Street
P O Box 391
Hamilton 3204**

**Email: info@communitywaikato.org.nz
Website: www.communitywaikato.org.nz**